



Rental Check List

Use this check list as a way to plan your event and keep things running smooth.

Tenting

- Main Guest Tent
- Catering Tent
- Food Service/Bar Tent
- Walls
 - Panorama Window Wall
 - Solid Wall
 - Doors Wall
- Lighting
- Extension Cords
- Generator
- Dance Floor

Tables & Seating

- Tables
 - 60" Round
 - 48" Round
 - 5' & 6' Banquet
 - 8' Banquet
 - 6' Wooden Farm
 - Cocktail Tables
- Table Options/Use
 - Guest Tables & Head Table
 - Buffet or Food Station
 - Cake/Dessert
 - Gift/Guest Book
- Seating
 - Black Fan Back
 - Basic White
 - White Resin
 - Wooden Benches
 - Chiavari Mahogany
 - Cross Back
 - Louis Antique B&G
 - Bar Stools
- Seating Option/Us
 - Ceremony Seating
 - Dinner Seating
 - Bar Seating

Linens

- Table Cloths -Floor or Lap Length
 - Guest Tables & Head Table
 - Buffet or Food Station
 - Cake/Dessert
 - Gift/Guest Book
 - Drink Table
 - Bar & Bar Back
 - Cocktail Table
- Napkins
- Table Overlay
- Table Runners
- Chair Covers & Ties

Dishware & Silverware

- Dishware
 - Appetizer Plate
 - Charger Plate
 - Dinner Plate
 - Salad Plate
 - Dessert Plate
 - Coffee Cup and Saucer
- Silverware
 - Dinner Fork
 - Dinner Knife
 - Salad Fork
 - Dessert Fork
 - Spoon
- Table Extras
 - Center Pieces
 - Candles
 - Vases
 - Table Numbers
 - Salt & Pepper
 - Bread Basket

Decor

- Wedding Arbor
- Accent Tables
- Lighted Trees
- Mirrors

Beverage & Bar Service

- Bar Area
 - Skirted Bar or Wine Barrel Bar
 - Bark Back Table
 - Self Service Drink Table
 - Cocktail Tables & Bar Stools
- Glassware
 - Water Glasses
 - Stemmed or Stemless Wine
 - Champagne Flute
 - Beer Pilsner
 - High Ball
 - Old Fashion
 - Cordial/Shot
 - Mason Jar
- Drink Service
 - Drink Dispensers
 - Coffee Maker
 - Ice Chest
 - Keg Fridge
 - Chill Table

Outdoor Essentials

- Lounge Furniture
- Fire Table
- Fire Heat Towers
- Lawn Games
- Retro Camper Lounge

Sound & Lighting

- Sound System
- Microphones
- Mixer
- DJ Effect Lighting

Services

- Site Visit
- Delivery & Pick up
- Chair & Table Set Up
- Lighting Installation